

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
Wednesday 10th April 2024 7:15pm @ The Centre, Halton**

Chair: Cllr Slinger
Present: Cllr Sewell, Cllr Turner, Cllr Lamb, Cllr Coates, Cllr Rigby
Clerk: Cllr Turner

24/04/01 To receive apologies for absence and to approve the reasons given
Cllr Buntin, Luke Mills

24/04/02 To consider and approve the minutes of the meeting held on 13th March 2024
It was resolved: that the minutes be accepted as a true record and to be signed by the Chair.

24/04/03 To receive declarations of interests and dispensations
Nothing to report.

24/04/04 Suspension of Standing Orders
Nothing to report.

24/04/05 To consider and approve reports:
a) District Councillor Report
Nothing to report.

b) Open Spaces, allotments & burial ground

Open SpacesCompleted/In Progress

- General maintenance

Planned

- Obtaining quote to repair the toolshed roof
- Skip for allotments/tool shed
- Repair/rebuilding of seats around sand pit
- Contacting Envirocare to ask for a quote for maintaining Army Camp Path

Ground Staff Hours

- March 84 hrs (excl. of holidays)

Open Spaces

- Shed alarm went off Tuesday morning. The alarm company has been asked to check it.

Burial Ground

- Nothing to report

Allotments

- All annual payments received from tenants
- The communal compost heaps have been moved.

c) HCA

- Stolen motorbike driven into Centre and left abandoned behind main hall back door. Police removed 23rd March
- Luncheon Club restarting once a month
- Children's Nearly New Sale planned for 9th June

d) Finance Report

Provisional figures for 2023/24

- The closing balance for 2023-24 is £33,581.
- There is £9,280 VAT to be reclaimed.

Financial Statement - 31st March 2024			Balance b/f 1st April 2023			35,909.06
Budget	PAYMENTS	Actual	Budget	RECEIPTS	Actual	
7,800	Salary - Clerk	7,756	47,399	Precept	47,399	
15,600	Salary - Groundstaff	15,873	1,020	Allotments	975	
5,600	Public Works Loan	-	160	Rent	145	
6,400	Grass Cutting	6,549	1,300	Burial Ground	3,924	
150	Hedge Cutting	200	100	Bank Interest	1,386	
540	Pest Control	600	-	Damage	-	
550	Play Inspection	520	-	General	501	
4,600	Repairs & Renewals	6,274	-	Grants	25,940	
380	Pitch Feed	-	-	Donations	400	
2,000	Tree Works	-		VAT	7,273	
145	Alarm Maintenance	-				
500	Audit	500				
72	Bank Charges	72	49,979	TOTAL	87,943	
300	Clerks Expenses	401				
343	HCA	254				
2,179	Insurance	1,933		CASHBOOK BALANCES	ACTUAL	
670	Subs	718		Gross Receipts	123,852	
400	Training	-		Gross Payments	90,271	
100	Water	71		CASHBOOK BALANCE	33,581	
130	Website	249				
20	S137	120		BANK BALANCES (31/3/24)		
48,479	BUDGET TOTAL	42,089.71		Current a/c	187.16	
				Deposit a/c	33,394.00	
				BANK BALANCE	33,581.16	
-	Assets	975				
-	Misc services	28,911		FUND BALANCES		
-	Recreational Area Improvements (S106)	4,014		General A/C	1,004.04	
-	Refunds	5,000		Village Improvement A/C	16,500.02	
882	Emergency Response & Flood Grant	-		MUGA Sink Fund A/C	4,500.00	
	VAT claimed	-		S106 Recreation Area	11,577.10	
	VAT to be claimed	9,280		FUND TOTAL	33,581	
49,361	GROSS TOTAL	90,271				

April 2024

The precept has been received.

As agreed at the January meeting:

- £4,000 has been allocated to the Village Improvement a/c
- £1,500 to the MUGA Sink Fund a/c.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
8,320	Salary - Clerk	650	7,670	49,132	Precept	49,132	-
18,252	Salary - Groundstaff	1,002	17,250	990	Allotments	-	990
6,654	Grass Cutting	357	6,297	20	Rent	-	20
200	Hedge Cutting	-	200	1,600	Burial Ground	-	1,600
540	Pest Control	50	490	600	Bank Interest	-	600
550	Play equipment inspections	-	550	-	Damage	-	-
4,914	Repairs & Renewals	46	4,868	-	General	-	-
380	Weed & Feed Pitch	-	380	-	Grants	-	-
2,000	Tree works & surveying	-	2,000	-	Donations	-	-
145	Alarm Maintenance	80	65	-	VAT	-	-
590	Audit	-	590				
72	Bank Charges	-	72				
300	Clerks Expenses	223	77	52,342	TOTAL	49,132	3,210
449	HCA	-	449				
2,022	Insurance	-	2,022		CASHBOOK BALANCES	ACTUAL	Forecast
751	Subs	-	751		Gross Receipts	82,713	85,923
400	Training	-	400		Gross Payments	2,530	46,956
100	Water	9	91		CASHBOOK BALANCE	80,184	38,967
184	Website	-	184				
20	S137	-	20		BANK BALANCES (31/3/24)		
46,843	BUDGET TOTAL	2,416.92	44,426		Current a/c	187.16	
					Deposit a/c	33,394.00	
-	Assets	-	-		BANK BALANCE	33,581.16	
-	Misc services	-	-				
-	Recreational Area Improvements (S106)	-	-		FUND BALANCES		
-	Refunds	-	-		General A/C	42,106.45	
882	Emergency Response & Flood Grant	-	-		Village Improvement A/C	20,500.02	
	VAT claimed	-			MUGA Sink Fund A/C	6,000.00	
	VAT to be claimed	113			S106 Recreation Area	11,577.10	
47,725	GROSS TOTAL	2,530	46,956		FUND TOTAL	80,184	

It was resolved: to accept the Finance Report to 10th April 2024

e) Planning**New Applications (Awaiting Decision)**

- [24/00322/FUL](#) | Erection of a rear extension
 - 31 Mill Lane Halton Lancaster Lancashire LA2 6ND
- [24/00066/DIS](#) | Discharge of condition 3 and 5 on approved application 11/00775/FUL
 - Aughton Old Hall Aughton Road Aughton Lancaster Lancashire LA2 8LU
- [24/00067/DIS](#) | Discharge of conditions 3 and 5 on approved application 11/00808/LB
 - Aughton Old Hall Aughton Road Aughton Lancaster Lancashire LA2 8LU

Permitted

- [24/00088/FUL](#) | Change of use of dwellinghouse (C3) to housing co-operative (Sui Generis) installation of solar panels to the south facing roof slope, air source heat pump (2 no. units) to the west facing elevation and reconfiguration of parking
 - Abbeyfield House 78 Beech Road Halton Lancaster Lancashire LA2 6QH
- [24/00054/FUL](#) | Retrospective application for the erection of 2 general purpose agricultural buildings and construction of retaining wall
 - Lower Barn Aughton Brow Aughton Lancashire

- [23/00367/VLA](#) | Variation of legal agreement application to amend plots 32 and 33 from shared ownership to affordable rent
 - Field At Grid Reference 350809 465524 High Road Halton Lancashire

It was resolved: to contact Cllr Sommerville re: 90 home outline planning to ask if it has gone to committee?

24/04/06 To consider update on the Neighbourhood Plan

The informal consultation will run from 8th April – 5th May.

The plans and feedback forms have been printed and copies are available at the Centre, Halton Mill and Aughton Village Hall. The website has been updated (<https://www.haltonwithaughton-pc.gov.uk/neighbourhood-plan/>).

Letters have/will be sent to the owners of proposed Green Spaces, Non-Designated Heritage Assets and possibly those in the key flood zone mitigation areas as identified in the Jacobs Report.

Public drop-in sessions are scheduled for:

- The Centre Thursday 25th April 3pm to 7pm
- Aughton Village Hall Friday 26th April 7pm to 10pm
- The Centre Saturday 27th April 10am to 1pm

Action: Cllr Coates has been sending out letters to owners of green spaces and heritage assets.

Action: Cllr Turner to check with LM about Facebook so it can be shared

24/04/07 To consider update on Castle Hill

Cllr Coates received a letter stating the decision (about that funding – name?) will be made mid-March to end of March. Work will not start until at least September; horses are still on field until then.

The Heritage Group are hosting a mini bus tour of all other Motte and Bailey castles in area on Sunday 14th April.

Action: Cllr Coates to chase via Cllr Sommerville to ask when a decision will be made about the funding.

John Blowes has some surplus stone that has been placed by the top gate of Castle Hill.

24/04/08 To consider ideas from the Neighbourhood Watch team relating to traffic and safety

The Neighbourhood Watch team have been thinking about speeding and whether there is anything they can do to help. They have asked County Councillor to Matthew Maxwell Scott whether pedestrian crossing can be funded locally, given that Highways is unlikely to fund one

It was resolved: to wait for a response from Matthew Maxwell Scott regarding speeding.

24/04/09 To consider how to progress upgrades to the play areas

The last quotes were received at the beginning of 2022. To obtain a PWLB loan the council must provide evidence of support to increase the precept, so a parish survey was carried-out in May 2022. Three-quarters supported enhancing the play area(s) and two-thirds supporting an increase in the precept to fund it.

Cllr Lamb spoke to someone from Caton Parish Council about the recent work to improve the cycle track and Crook O'Lune benches etc. They have received generous funding from Lancashire Environment Fund.

It was resolved: that Cllr Turner will pick up emails again and get new costings.

It was resolved: that Cllr Turner will investigate grant funding eligibility

It was resolved: that the Parish Council will likely have to start precept / loan support evidence again.

24/04/10 To consider the issues relating to the ongoing Mill Lane play area maintenance

Cllr Coates has spoken to one of the directors of the of "Town End Way Estate Number 1 Ltd" which has taken over the running of the estate management for the Town End way / Mill Lane estate.

Action: the director of Town End Way Estate Number 1 Ltd will be invited to next the Parish Council meeting.

24/04/11 To consider quote for enhancing allotment security

A quote has been received to fill-in the gaps between the woodland and allotments with chestnut pale fencing.

It was resolved: to suggest to allotment holders that they form an allotments association in order to apply for grants

It was resolved: to seek further quotes for fencing

It was resolved: to defer item to the next meeting

24/04/12 To consider purchasing football kit for Halton Walking Football

The Walking Football club have asked if the council could purchase a kit for £385.28 + vat.

It was resolved: to purchase the kit at £385 + vat.

24/04/13 To consider preparations for the Annual Parish Meeting

The Annual Parish Meeting normally occurs in May. Various local organisations will be asked to provide a report, either in person or via email.

It was resolved: to put out notice for the meeting and invite community groups to bring a report – Gardening Group, Halton Juniors, HCA, Burton and Rigby

24/04/14 To consider and approve accounts for payment for expenses incurred since the last meeting

Ref	Payee	Description	TOTAL	NET	VAT
1	Water Plus	Burial Ground water supply	8.68	8.68	-
2	Lancaster City Council	Pest control on the allotments	60.00	50.00	10.00
3	Alerta Systems Ltd	Annual servicing and maintenance cont	96.00	80.00	16.00
4	Envirocare	Grass cutting Mar	428.28	356.90	71.38
5	L Mills	Salary & reimbursements	934.63	919.34	15.29
6	G Bretherton	Salary	330.00	330.00	-
7	C Richardson	Salary	288.00	288.00	-
8	P Bucklow	Salary	384.00	384.00	-
		TOTALS	£ 2,529.59	£ 2,416.92	£ 112.67

It was resolved: to approve the above expenditure.

24/04/15 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 8th May 2024 starting after the Annual Parish Meeting which commences at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 20:14. Minutes subject to approval at the next meeting.

Signed..... Chair Date